Hot Spring County 911

215 East Highland Ave

Malvern, Arkansas 72104

Phone: (501) 332-4911

Fax: (501) 332-3140

## REQUEST FOR RELEASE OF INFORMATION (FOIA)

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| REQUESTOR |
| Requestor Name: |       | Phone: |       | Alt Phone: |       |
| Date of Request: |       | Agency: |      | Date Needed: |       |  |
| Address: |       |
| Reason for Request: |       |
|  |       |
|  |       |
|  |
| INCIDENT |
| Incident Date: |       | Incident Time: |       | Incident Number: (if known) |       |
| Address Involved: |       |
|  |       |
| Details of Request: | l |
|  |       |
| Requested Media: | [ ]  CD ROM | [ ]  Email |       |
|  | [ ]  Portable Storage | [ ]  Other: |       |
|  |
| - FOR OFFICE USE ONLY - |
| Researched By: |       | Date Completed: |       |  |
|  | (print name) |
| Explanation of Information Released: |      |
|       |
|       |
|  |
| ACKNOWLEDGEMENT OF RECEIPT |
| The audio recording or information you are requesting may contain matters involving individuals’ right to privacy, sensitive law enforcement matter, and/or vital governmental interests. By submitting this request, you are accepting responsibility for complying with all legal requirements concerning the use or disclosure of any information received, or recorded media provided. |
|  |       |
| Requestor Signature | Date |
|       |  |
| Print Name |  |
|  |       |
| 911 Official Signature | Date |
|       |  |
| Print Name |  |